

Dear All

Information and guidance about the new 2-stage Course Scrutiny Group process for course proposals, effective from 2017/18, and associated forms for Stage 2 of the process are now available on the AQU website: <http://www.worc.ac.uk/aqu/655.htm>, together with forms for notification of course closure, course suspension and major change:

[Course Scrutiny Group \(CSG\) Revised Process 2017/18 Flow Diagram](#) (with effect from August 2017)
[CSG Process Stage 1 Guidance Document](#)
[CSG Stage 2 Course Proposal Form](#)
[CSG Stage 2 Collaborative Provision Proposal Form](#)
[CSG Stage 2 Course Proposal Costings](#)

[Course Closure, Suspension and Substantial Change Procedures](#) (with effect from February 2017)
[Course Closure, Suspension and Substantial Change Form](#)
[Course Closure Action Plan](#)
[Flowchart for Course Closure, Suspension and Substantial Change](#)
[Course Closure, Suspension and Major Change Policy](#) (new April 2017)

Dates of Course Scrutiny Group meetings to consider Stage 2 course proposals and all course closures, suspension and major change are as follows (the deadline for papers is 2 weeks before each meeting):

Tuesday 19th September 2017
Tuesday 17th October 2017
Tuesday 21st November 2017
Tuesday 16th January 2018
Tuesday 13th February 2018
Tuesday 13th March 2018
Tuesday 10th April 2018
Tuesday 8th May 2018
Tuesday 5th June 2018
Tuesday 3rd July 2018

Best wishes,

Jenny

Jenny Marsh
Academic Quality Officer