

Sustainability Strategy Group Terms of Reference

1. To advise and make recommendations to the senior executive on all aspects of sustainability and the promotion of social responsibility within the University;
2. To promote the continual improvement of the University's social and environmental performance beyond compliance towards sustainability;
3. To assist in ensuring the integration of environmental and sustainable principles into operational procedures and in promoting best practice at every level of the University's activities, including the use (and disposal) of materials, energy management, estate management, procurement, transport and teaching and research;
4. To monitor environmental performance indicators to help assess current and future levels of environmental performance;
5. To assist in setting objectives and targets to prevent pollution and mitigate the University's significant environmental impacts, including developing and monitoring carbon footprint, reduction targets and formulating strategies to minimise impacts;
6. To assist officers of the University in maintaining awareness of any relevant legislation and to advise the University on legislative compliance as necessary;
7. To monitor the implementation of the Sustainability Policy and Sustainability Strategy and report as appropriate;
8. To promote the engagement of the University's curriculum and research with issues relating to sustainability and social responsibility;
9. To assist staff to embed Education for Sustainable Development (ESD) within the teaching, learning and student experience at the University;
10. To monitor the management of the University's Environmental Management System (ISO14001:2015-EcoCampus);
11. To assist the University in working with the local community where appropriate to promote good practice in sustainability and social responsibility.

Sustainability Strategy Group reports to:

- The University Vice Chancellors Executive Board
- Audit Committee of the Board of Governors (ISO14001:2015- EcoCampus)
- Annual Sustainability Report and Review of Sustainability Strategy the Board of Governors

Specific reports on curriculum are reported to;

- The Learning and Teaching and Student Experience Committee

The notes of the Sustainability Strategy Group, agenda's and all papers are made available to all staff on the university all staff shared drive. Significant documents are also available on the sustainability area of the university web site.

Reviewed; October 2018.

Sustainability Strategy Group Membership List

- Pro Vice Chancellor (Students), as Sponsor
- Academic Lead for Sustainability, as Chair
- The Director of Sustainability, as Secretary
- The Director of Organisational Learning
- Director of Quality and Educational Development *or nominee*
- The Director of Estates and Facilities *or nominee*
- Purchasing Manager
- Principal Accountant *or nominee*
- Assistant Director Security & operations *or nominee*
- A nominee of Communications and Participation
- A nominee of the Research School
- A nominee of the HR department
- Energy Officer
- Sustainability Coordinator
- A nominee of the Student Union – President
- A nominee of Student Union – part time Sustainability Officer
- One Elected support staff representatives (for a 3/4 year period)
- Three Elected academic staff representatives (for a 3/4 year period) (*One representative from each College*)
- 2 union reps, UCU and Unison – *can be elected staff representatives*
- Two co-optees, Christianne Wakeham and John Leah
- Academic Support Unit administrator - notes