



PGCE in FE 24/25

Lesson Plan and Observation Form

Note: Only to be used if you are unable to access PebblePad

PART ONE: to be completed by trainee.

Part One must be completed and shared with your observer at least 2 days before the observation.

Lesson Details

Trainee Name	
Observer Name	
Course Title and Level	
Unit / Module Title	

Date	Location (Room)	Time of Lesson	Lesson Duration	No. of Learners

Lesson Documents

Please upload a **Group Profile** and any **Lesson Resources** to your PebblePad Asset Store and create a link [here](#).

Learning Outcome(s)

LO1	
LO2	
LO3	
LO4	
LO5	

Lesson Plan

Learner Activity	Teacher Activity	Checking for Understanding	Resources/Equipment	LO
What will learners be doing (include any adaptive practice)	What will you be doing?	How will you check they understand what they are learning?	What resources will be needed for each activity?	Which Outcome is being met?

Observation Targets

To help your observer, identify which of your Teaching Targets you would like them to focus on during this lesson.

Choose no more than three.

Target Code	Target Description	Observer Feedback

Observation Evaluation

After the observation, record your thoughts on how it went. Refer to your Targets .

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PART TWO: to be completed by observer.

Observer Comments

Please give brief feedback on the **strengths** of the lesson.

Focus predominantly on the **Teaching Targets** the Trainee has selected for this observation (above).

New Targets

In discussion with the trainee, please agree a **maximum of three Teaching Targets** for the trainee.

Be concise and focus on providing only the 'highest leverage' practical actions for the trainee's development.

Target Description
I want to...
I will...
I want to...
I will...
I want to...
I will...

Signatures

Observer signature		Date	
Trainee signature		Date	

This form should be uploaded to PebblePad by the trainee once complete.