

# ARC POW FOR STUDENTS – HOW TO VIEW MY PLACEMENT INFORMATION:

POW stands for *Placements on the Web*. This is where students will access their placement allocation details and other information such as logged absences.

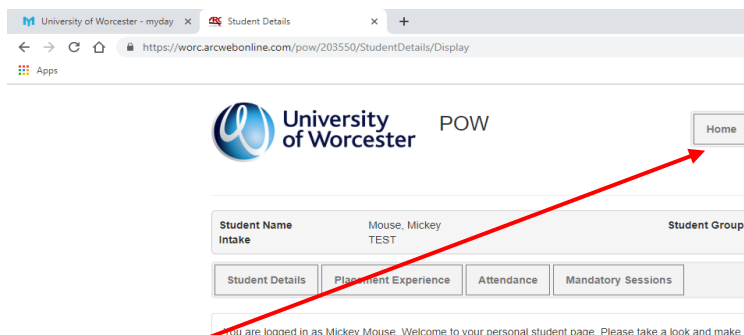
These guidelines assume that you have already logged into ARC POW. If you do not know how to log in to your ARC POW account, please refer to the “[How to log in to POW](#)” guidelines in the *For Students section on our webpage*:

[www.worcester.ac.uk/placement-support](http://www.worcester.ac.uk/placement-support)

The amount of information held on POW will depend upon your course of study. For example, more detailed information is held for a student on a course leading to professional registration such as the BSc Nursing programme than for a student on a course which does not qualify a student to be a registered professional.

POW is organised into several different screens. The content in the screens are currently a work in progress and some fields may not yet be populated. This will happen over the coming weeks.

When you have logged in, the first page is your **Student Details** page. This gives some brief details about your name, address etc.



The **Home** tab at the top of the screen will always return you to your *Student Details* page.

<b>Student Name</b>	Mouse, Mickey	<b>Student Group</b>	NURAD
<b>Intake</b>	TEST		
<b>Student Details</b>	Placement Experience	Attendance	Mandatory Sessions
<b>Main Student Details</b>			
Surname:	Mouse	Title:	
Forename:	Mickey	Sex:	Male
Date of Birth:		Disability:	
<b>Personal Tutor</b>			
Name:		Tel. No.:	
Email:			
<b>Transport Details</b>			
Valid Driver:		Car Owner:	
<b>Termtime Address</b>			
Address:			
Post Code:			

## Placement Experience

The **Placement Experience** screen shows placements you have completed to date. For students who commenced their course prior to September 2019, your placement records have been transferred over from SOLE to ARC.


<b>Student Name</b>	Mouse, Mickey	<b>Student Group</b>	NURAD						
<b>Intake</b>	TEST								
<b>Student Details</b>	<b>Placement Experience</b>	Attendance	Mandatory Sessions						
<b>Placement Absence Summary</b>									
Absence Hours:	11	Made Up Hours:	14.3						
<p>Absence and Made Up hours are entered onto student records at intervals. Please note that the data above may not therefore be current - students are advised to check their attendance sheets to arrive at the current amount of absence/made up time.</p> <p>If there is a problem with any of the data on this page please contact <a href="mailto:wblso@worc.ac.uk">wblso@worc.ac.uk</a></p> <p>There may be changes to your Placement Experience at short notice - please check this page frequently for any updates.</p> <p><a href="#">Click here to view running total of all allocation hours</a></p> <p><a href="#">Why can I not see my next placement experience ???</a></p>									
<a href="#">Allocation Colour Key</a>									
Date From	Date To	Description	Day Description	Category	Hrs Days	Hrs Allocated	Hrs of Absence	Shift Pattern	
+	23/09/2019	13/10/2019	HO085W Early Intervention Service Worcester	OCC THERAPY - SPECIALIST/OTHER	9	67.3	67.3	0	_ T W _ F S U
+	22/07/2019	25/08/2019	Spring Gardens Medical Practice Nurse	ADULT NRSNG - MEDICAL	24	180	180	0	Please click here
	27/05/2019	27/05/2019	NA156W Spring Gardens Medical Practice Nurse	ADULT NRSNG - MEDICAL	1	2	2	0	___ H _ S -
	25/05/2019	25/05/2019	NA156W Spring Gardens Medical Practice Nurse	ADULT NRSNG - MEDICAL	1	12.3	12.3	0	___ H _ S -
+	20/05/2019	16/06/2019	AB001C Lammas House, Coventry (BSc Para)	PARAMEDIC - CARE HOME	16	127.3	116.3	11	Please click here



This page gives dates of your placements so far, number of days' planned attendance, hours and absences as well as Shift Patterns for some courses.

Students on some courses will also be able to see their planner listed showing dates of theory and annual leave weeks etc. they are colour coded and to view this click on the Allocation Colour Key button.

The **Placement Experience** area has several different screens.

## Viewing Your Placement Details

On the line against the placement area you wish to view, click on the binocular icon .

	Date From	Date To	Description	Day Description	Category	Hrs Days	Hrs Allocated	Hrs	Hrs of Absence	Shift Pattern
+ 	23/09/2019	13/10/2019	HO085W Early Intervention Service Worcester		OCC THERAPY - SPECIALIST/OTHER	9	67.3	67.3	0	_ T W _ F S U
+ 	22/07/2019	25/08/2019	Spring Gardens Medical Practice Nurse		ADULT NRSNG - MEDICAL	24	180	180	0	Please click here

You will then see 5 tabs at the top of the screen, each giving you information about your placement areas.

Information about Spring Gardens Medical Practice Nurse

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Organisation Information
Placement Information
Learning Opportunities
Pre-Placement Study
Contacts

### Organisation Information

This will display information about any placement areas which are part of a larger organisation such as, for example, an NHS trust or a local council. Smaller placement areas may not have any information in this box.

### Placement Information

The **Placement Information** section is where you will find all the key information about your placement area. You will see that there are seven different tabs here:

- Speciality and Client Groups
- Service Hours and Shifts
- Dress Code
- Facilities
- Finding Us
- Student Top Tips
- Documents

Information about Spring Gardens Medical Practice Nurse

[Organisation Information](#)
[Placement Information](#)
[Learning Opportunities](#)
[Pre-Placement Study](#)
[Contacts](#)

[Speciality and Client Groups](#)
[Service Hours & Shifts](#)
[Dress Code](#)
[Facilities](#)
[Finding Us](#)
[Student Top Tips](#)
[Documents](#)

Placement Speciality: Medical  
 Placement Description: We offer the student a range of opportunities throughout the placement based on "Family Centred Care"  
 Spoke Placements: District nursing (community and home nursing patient care).  
Health Visiting (baby clinic, maternal health + safeguarding).  
Midwife (ante-natal care).  
GP. Practice staff including, Reception and General management  
Pharmacist

Click on each tab to view information about each topic.

N.B. This information is supplied to us by placement partners and course teams. WBLSO will upload any information we are given, and placement areas can also amend information when required.

## Learning Opportunities

This is an important area as it will detail the nature of your placement, the client groups and other useful information.

University of Worcester

Hosts Help Log Out

Host/Placement Name FOWNHOPE MEDICAL CENTRE

[Organisation Information](#)
[Placement Information](#)
[Learning Opportunities](#)
[Pre-Placement Study](#)
[Contacts](#)

**Physician Associate**

Branch/Field	Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
MSc PHYSICIAN ASSOCIATE	✘	✘	✔	✔	✘	✘

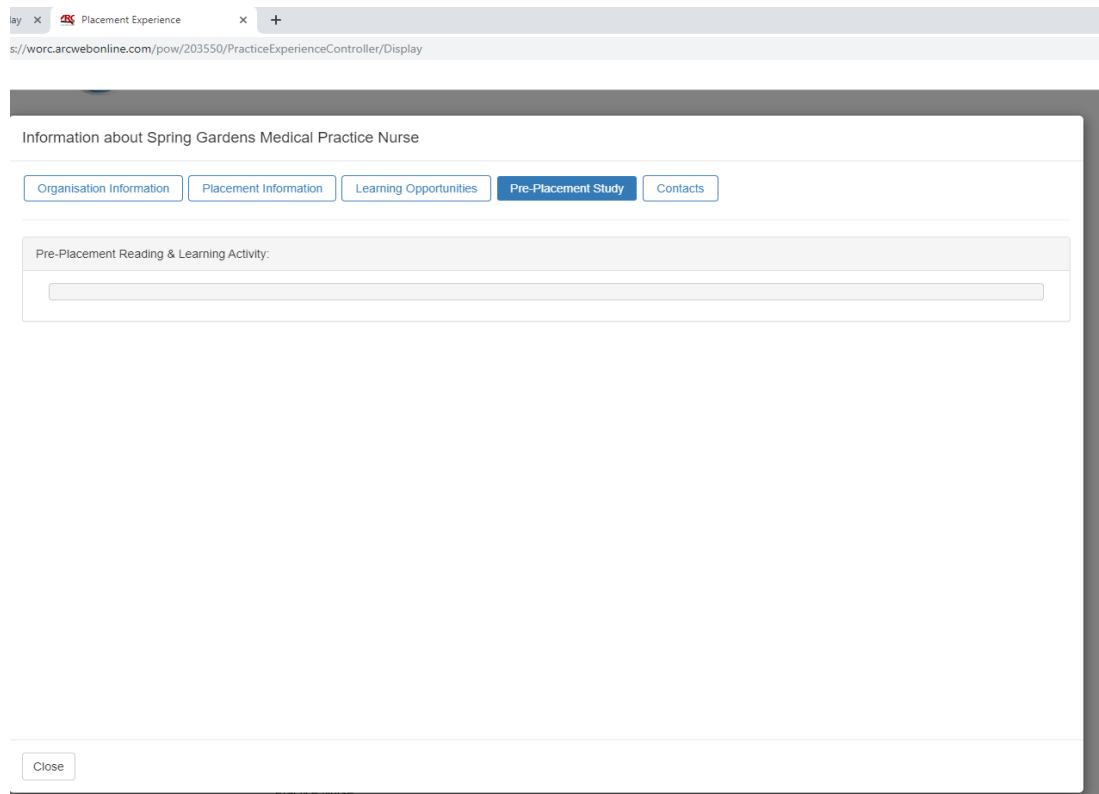
✔Hub ✘Spoke

- Be able to elicit history and perform physical assessment tailored to patient presentation and needs
- Formulate differential diagnoses based on objective and subjective data
- Determine and propose appropriate management plan including diagnostic and therapeutic interventions
- Gain an appreciation of health requirements at various ages and physiological differences of age and gender
- Be aware of the role of health promotion in disease prevention
- Recognise the importance of the role of monitoring in chronic disease
- Be able to present the key findings, likely diagnosis and suggested management plan to supervising doctor or other designated member of the practice team
- Ensure timely, accurate and legible medical records are produced
- Gain an understanding and appreciation for the different roles of the multi-disciplinary practice team and be able to refer to the most appropriate team member when necessary
- Be able to identify the circumstances where conditions can be more effectively managed in the community rather than requiring referral to hospital, and the role of the GP with Specialist Interests (GPSI)
- Recognise an acutely unwell patient and be able to escalate care to a more appropriate medical provider.

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## Pre-Placement Study

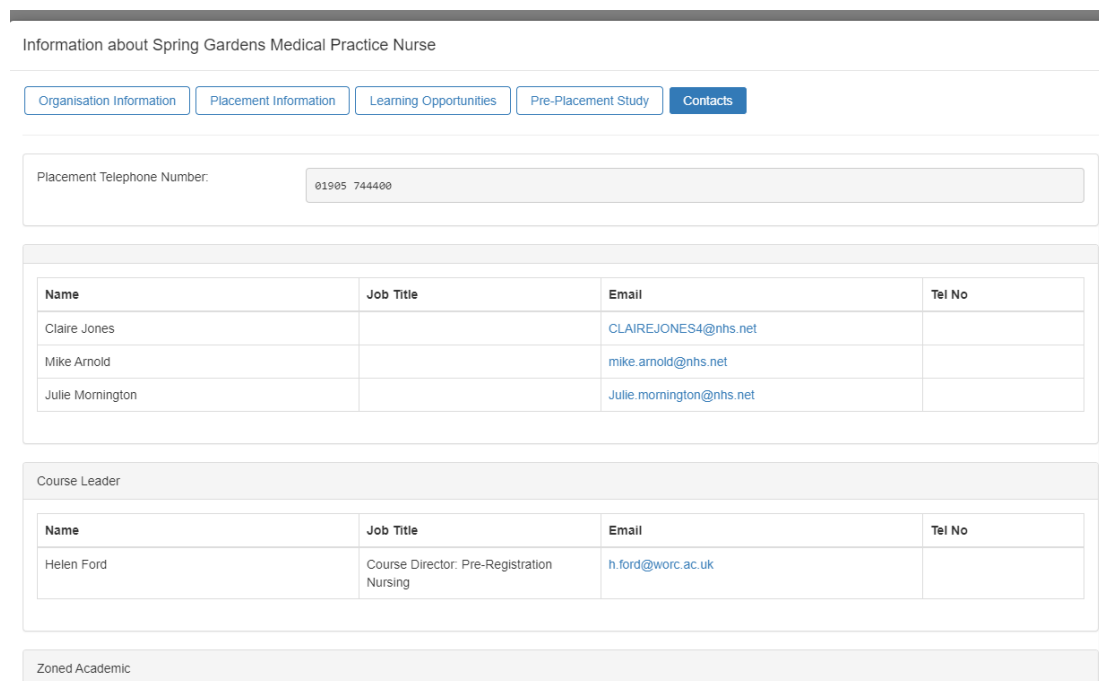
Where this information has been supplied to WBLSO, it will appear in this box: for example, book and article references etc.



The screenshot shows a web browser window with the URL `s://worc.arcwebonline.com/pow/203550/PracticeExperienceController/Display`. The page title is "Information about Spring Gardens Medical Practice Nurse". There are five tabs: "Organisation Information", "Placement Information", "Learning Opportunities", "Pre-Placement Study" (which is active), and "Contacts". Below the tabs is a section titled "Pre-Placement Reading & Learning Activity:" with a large empty text area. A "Close" button is located at the bottom left of the page.

## Contacts

This will give you key contact details for the placement area, but will also show other important contacts such as, where applicable, zoned academics/link tutors etc.



The screenshot shows the "Contacts" section of the WBLSO system. The page title is "Information about Spring Gardens Medical Practice Nurse". The "Contacts" tab is active. Below the tabs is a "Placement Telephone Number:" field with the value "01905 744400". Below this is a table of contacts:

Name	Job Title	Email	Tel No
Claire Jones		<a href="mailto:CLAIREJONES4@nhs.net">CLAIREJONES4@nhs.net</a>	
Mike Arnold		<a href="mailto:mike.arnold@nhs.net">mike.arnold@nhs.net</a>	
Julie Mornington		<a href="mailto:Julie.mornington@nhs.net">Julie.mornington@nhs.net</a>	

Below the table is a "Course Leader" section with another table:

Name	Job Title	Email	Tel No
Helen Ford	Course Director: Pre-Registration Nursing	<a href="mailto:h.ford@worc.ac.uk">h.ford@worc.ac.uk</a>	

Below the table is a "Zoned Academic" section, which is currently empty.

# Attendance

University of Worcester POW

Students Log Out

Student Name: Mouse, Mickey  
Intake: TEST Student Group: NURAD

Student Details Placement Experience **Attendance** Mandatory Sessions

Placement Absence Summary

Absence Hours: 11 Made Up Hours: 14.3

[Click here to view summary of Absence and Made Up Time](#)

Dates	Allocation Description	Category	Absence Type	Absence Hours
25/05/2019 to 25/05/2019	AB001C Lamma House, Coventry (BSc Para)	PARAMEDIC - CARE HOME	Absence - Authorised	Hrs: 11

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For courses which require WBLSO to keep a log of absence from placement (normally all those courses leading to professional registration), this information will display on ARC POW once the WBLSO team has entered the information onto the database.

**IMPORTANT:** Absence and Made Up Time hours are entered onto student records at intervals throughout the year. Please note that the data above may not therefore be current - students are advised to check their own attendance sheets to arrive at the current amount of absence/made up time.

You can also view a *Total of Allocation Hours* box but please note the above when viewing this as it may not be up to date.

ester - myday x Attendance x +

https://worc.arcwebonline.com/pow/203550/Attendance/Display

Mouse, Mickey

Total of Allocation Hours up to: 12/08/2019

Placement Hours

Required: 375  
Completed: 378.3  
Absence: 11  
Special Leave: 0  
Made Up: 14.3  
Outstanding: 0

Close

[Click here to view summary of Absence and Made Up Time](#)

Dates	Allocation Description	Category	Absence Type	Absence Hours
25/05/2019 to 25/05/2019	AB001C Lamma House, Coventry (BSc Para)	PARAMEDIC - CARE HOME	Absence - Authorised	Hrs: 11

## Mandatory Sessions

Over time, this may be populated with a log of mandatory sessions such as inductions or other events.

The screenshot shows the University of Worcester POW interface. At the top left is the University of Worcester logo. To its right is the text 'POW'. On the top right, there are two buttons: 'Students' and 'Log Out'. Below this is a header bar with 'Student Name' (Mouse, Mickey) and 'Intake' (TEST) on the left, and 'Student Group' (NURAD) on the right. Below the header is a navigation menu with four tabs: 'Student Details', 'Placement Experience', 'Attendance', and 'Mandatory Sessions' (which is highlighted in blue). Below the navigation menu is a message: 'This is a list of the mandatory sessions that you have attended. If there is a problem with any of the data on this page please [contact us](#)'. Below the message is a table with two columns: 'Session' and 'Date Attended'. The table contains one row: 'Worcs Acute Hospitals NHS Trust INDUCTION'.

Student Name	Mouse, Mickey	Student Group	NURAD
Intake	TEST		

Student Details	Placement Experience	Attendance	<b>Mandatory Sessions</b>
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This is a list of the **mandatory sessions** that you have attended. If there is a problem with any of the data on this page please [contact us](#)

Session	Date Attended
Worcs Acute Hospitals NHS Trust INDUCTION	

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**If you are having difficulties in accessing your POW records, or have a query about what you can see on POW, please email [wblso@worc.ac.uk](mailto:wblso@worc.ac.uk) . Please add 'ARC POW Query' in the subject line of the email. In the email please state your name, the name of your course, intake month/year, and the query.**