

University Executive Board

4th May 2022

Energy Committee – Terms of Reference

Purpose: To establish the Terms of Reference for the Energy Committee

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Relates to Condition D of OfS Registration: Financial viability and sustainability

Relates to Risk D1 of University Risk Register: Regular review of the Financial Sustainability of the University

Relates to Strategic goal of the Board of Governors: To achieve net carbon neutrality by 2030

Executive Summary

With ever increasing energy costs there is a requirement for greater focus on the generation of energy by the University and on controlling the costs of energy through a combination of procurement strategies and a renewed drive to reduce overall energy consumption. This Committee will therefore focus on :-

- Ideas to generate energy
- Strategic review of the future procurement policy for purchasing energy
- Review of all campus based activity and methods of reducing energy consumption
- Project control, including sourcing external funds, to deliver energy generation and / or energy savings

This focus on energy will also simultaneously assist to reduce Carbon emissions with a view to achieving the University's desire to be Carbon neutral by 2030.

Terms of Reference

The Committee will focus on :

1. Additional means of generating energy
2. Exploring possible ideas for reducing energy dependence on fossil fuels
3. Obtaining external funding to support both energy generation and energy saving projects
4. Procurement policy for purchasing energy
5. Review of all campus based activity that consumes energy – both in location (i.e. inefficient buildings, etc.) and by type of energy consumption (e.g. 'vampire' electronic devices left on stand-by, etc.)
6. Evaluating investment proposals relating to the above and providing recommendations to the University Executive Board (UEB) on schemes and projects that will generate and / or save energy
7. Deliver and monitor progress on any UEB approved projects
8. Devise the policy and mechanisms for accurately measuring energy usage, and associated reporting to enable the Committee and UEB to assess the progress of the above work

Not in Scope activities

This Committee will not focus on non-campus based energy / carbon use (e.g. car travel, flights, etc.) although it will still consider consequences of this activity (e.g. Electric car charging points, etc.).

Reporting

The Committee will report periodically to the University Executive Board (UEB) with committee meeting minutes and also specific proposals as and when appropriate.

Members of the Committee

In the first instance the members of the Committee will be :-

Rob Bonham	Director of Finance and Resources	Chair
Mark Hughes	Director of Estates & Facilities	Vice-Chair
Mark Evans	Assistant Director - Estates	
Katy Boom	Director of Sustainability	
Matt Smith	Energy Officer	
Kathy Preece	Head of Procurement	
Joe Stock	Senior Procurement Officer	
Andrew Smith	Management Accountant – Estates & Facilities	
Martin Whiteside	Chief Information Officer	
Wendy Rowley	EA to Director of Estates & Facilities	Secretary

Meeting Duration and Frequency

This is unknown at the outset of the Committee set-up pending a full review of all the aspects outlined above. However it is envisaged that the Committee will meet for two hours every month as a minimum. This frequency will vary depending upon the nature and timescale of the projects underway.