



Sustainable Procurement Steering Group

The University of Worcester has a commitment to incorporate sustainability into its procurement activity. This is set out in the Procurement Strategy and is aligned to the University strategy. The university declared a Climate Emergency and has a commitment to be net carbon neutral by 2030 in a 1.5 degree warming scenario for scopes 1, 2 and 3 including procurement. The Sustainable Procurement Steering Group members will engage with University of Worcester Staff, Students and Suppliers to promote and integrate sustainable principles and practices within procurement activities across the University.

Terms of Reference

- The main focus of this group will be to review and implement change, in processes and awareness to help work towards the Net carbon neutral goal for 2030.
- The group will review ethical procurement issues, including but not exclusively: The Modern Slavery Act (2015), workers' rights, factory conditions, international supply chains and poverty awareness in the supply chain.
- The Group will also provide a focus by working to fulfil the United Nations Sustainable Development Goals through procurement activities.
- The Group will be a resource to provide guidance to the Procurement Department and Sustainability Strategy Committee to make recommendations in relation to Sustainable Procurement. All staff will be encouraged to consider the environmental, economic and social impact of all goods, services and works purchased.

The Group meets three to four times a year.

Sustainable Procurement Steering Group reports to Sustainability Strategy Committee and as such will have an Agenda point in each meeting.

The minutes of the Sustainable Procurement Steering Group, agenda's and all papers will be made available to all staff on the university all staff shared drive. Significant documents will also be available on the sustainability area of the university web site.

Sustainable Procurement Steering Group

Membership is drawn from the Purchasing team, academic and support staff and students.

Name	Position/Organisation/Expertise	Comments/contact details
Kathy Preece (Chair)	Head of Procurement	k.preece@worc.ac.uk
Lucy Smith	Procurement Officer	lucy.smith@worc.ac.uk
Katy Boom	Director of Sustainability	k.boom@worc.ac.uk
Jess Tasney	Carbon Reduction & Sustainability Manager	jess.tasney@worc.ac.uk
Dr Kay Emblen-Perry	Lecturer, Worcester Business School	k.emblen-perry@worc.ac.uk
Dr Catharine Ross	Lecturer, Worcester Business School	c.ross@worc.ac.uk
Robert Cox	SU, Director of Finance & Commercial	r.cox@worc.ac.uk
Not included for GDPR	Student Procurement and Sustainability Assistant Placement	Not included for GDPR
Not included for GDPR	Student	Not included for GDPR

Reviewed May 2024