



## Sustainable Procurement Working Group

The University of Worcester has a commitment to incorporate sustainability into its procurement activity. The Sustainable Procurement Working Group members will engage with University of Worcester Staff, Students and Suppliers to promote and integrate sustainable principles and practices within procurement activities across the University.

### Terms of Reference

- a. The main focus of this group will be to review ethical procurement issues, including but not exclusively: The Modern Slavery Act (2015), workers' rights, factory conditions, international supply chains and poverty awareness in the supply chain.
- b. The Group will also provide a focus to ensure further improvements in the Flexible Framework.
- c. The Group will be a resource to provide guidance to the Procurement Department and Sustainability Strategy Group to make recommendations in relation to Sustainable Procurement. Staff will be encouraged to consider the environmental, economic and social impact of all goods, services and works purchased.
- d. The Fairtrade Steering Group is a sub-group of the Sustainable Procurement Working Group

The Group meets three to four times a year.

Sustainable Procurement Working Group reports to Sustainability Strategy Group and as such will have an Agenda point in each Sustainability Strategy Group Meeting.

As a sub group the Fairtrade Steering Group Meetings will run in the last part of the Sustainable Procurement Working Group Meetings.

The notes of the Sustainable Procurement Working Group, agenda's and all papers will be made available to all staff on the university all staff shared drive. Significant documents will also be available on the sustainability area of the university web site.

### Sustainable Procurement Working Group

Membership is drawn from the Purchasing team, academic and support staff and students.

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