

PRACTICE SUPERVIORS & PRACTICE ASSESSORS:

'SPEAKING UP' MANAGING STUDENT ISSUES IN PRACTICE

Please note: This process does not replace normal processes for supporting students on placement or the usual assessment of practice documentation of student progress





NURSING, NURSING ASSOCIATE AND MIDWIFERY STUDENTS:

Three Counties School of Nursing and Midwifery

'SPEAKING UP' RAISING CONCERNS IN PRACTICE

As a student on a professional programme you have a responsibility to highlight concerns you have about standards of clinical practice including unsafe practice

You have a concern that may impact on your progress & / or you feel you need additional support in placement including support for a learning difficulty or disability	Supervisor/Practice Assessor/Nurse Midwife / in Charge. If unresolved, contact Practice Facilitator/Educator. Allow 3 days for Practice Facilitator/Educator to respond.	no response after 3 days: ursing & Nursing Associate students ontact programme team via email at ractice@worc.ac.uk lidwifery students contact your ersonal academic tutor. cause for concern form may be ompleted to document your oncerns.
You observe a serious incident / have a concer about an aspect of patient care or have an accident in practice	Practice discuss Supervisor/Practice Assess Assessor/Nurse Inform Midwife / in Charge. Nursin email Inform Practice Facilitator/Educator. Midwi acader	esolved or it is inappropriate to s with Practice Supervisor/Practice for/Nurse Midwife / in Charge - a Practice Facilitator/Educator & for ag and Nursing Associate students practice@worc.ac.uk ifery students contact your personal mic tutor se for concern form will be eted.
You are asked to make of write a statement about an incident/event in practice	 made: Nursing & turna is in t	rogramme team / personal academic tor will inform Practice acilitator/Educator and your cademic Assessor. upport will be provided by the niversity to write any statement agarding incidents. cause for concern form completed ill be completed.
You have concerns abou welfare, including safeg issues, bullying/harassm or physical health conce	arding ent, mental ns A cause	ct Practice Facilitator/Educator – vill contact the programme team: nmme lead and Academic Assessor. Se for concern form will be leted will be completed.



ADVICE NOTES

Three Counties School of Nursing and Midwifery

Practice Facilitator/Educator: refers to generic term for practice facilitator, clinical educator, practice educator, practice educator, practice placement manager – each setting has an identified **Practice Facilitator/Educator**, who is the <u>nominated person</u> to offer support and guidance to students. Details of the placements nominated **Practice Facilitator/Educator** are available on your ARC placement details.

Worcestershire Acute Hospitals NHS Trust:

Direct Line PF Team: 01905 760472. Team mobile 07764 921542 Generic Email: <u>wah-tr.practicefacilitators@nhs.net</u> Tel: Ext. 36767, Tel: Ext. 36719, Tel: Ext. 36769 Midwifery: Tel: Ext. 36768

Herefordshire and Worcestershire Health and Care NHS Trust Tel: 07423452914, Tel:07803437907 Email: WHCNHS.practicefacilitators@nhs.net

Wye Valley NHS Trust

Tel: 01432 383307 or 07976223042 Midwifery: Tel: 01432383360 ext: 3360 Email: <u>Practice.Educators@wvt.nhs.uk</u>

Herefordshire and Worcestershire Partnership–Nursing Associate Apprentices whcnhs.nursingassociate@nhs.net

Independent Sector

Sarah Weaver <u>nursingpf@worc.ac.uk</u> Tel: 01905543029/ 0792041447 David Tyrrell <u>nursingpf@worc.ac.uk</u> Tel: 01905 542278

Gloucester Health and Care Trust

Chris Betteridge: chris.betteridge@nhs.net Tel: 07825 430118 Lucy Hagger_<u>lucy.hagger@ghc.nhs.uk</u> Sarah Reakes <u>Sarah.Reakes@ghc.nhs.uk</u> (TNA)

Gloucestershire Hospitals NHS Foundation Trust

Kyra Gould <u>kyra.gould@nhs.net</u> Deborah Slade <u>d.slade@nhs.net</u> Julie Bruce-Watt <u>Julie.bruce-watt@nhs.net</u>

Dudley Hospitals NHS Foundation Trust

Team Email: <u>dgft.dudleypracticeteam@nhs.net</u> Kerri-Ann Bradley <u>kerri-ann.bradley@nhs.net</u> Michelle Derry <u>michelle.derry@nhs.net</u>

Shropshire Sarah Yewbrey <u>sarah.yewbrey1@nhs.net</u>

South Warwickshire NHS Foundation Trust

Susan Todd susan susan.todd@swft.nhs.uk

Nursing/Nursing Associate programme team:

<u>Practice@worc.ac.uk</u> Emails to this address are received by: Programme leads, Deputy Programme/cohort leads. Your concern or request for support will be responded to within 1 working day and may be forwarded to the most suitable party e.g. for concerns or request for support with learning difficulty or disability, your concern or request would be forwarded to Firstpoint, they may also contact your Academic Assessor.

Midwifery students:

Contact your personal academic tutor, who will forward your concern or request for additional support to the most appropriate person e.g. your programme lead or Academic Assessor.

WBLSO:

Work Based Learning Support Office, University of Worcester. WBLSO office hours Monday- Friday 9am- 4.30pm (do not telephone at weekends/ bank holidays). Tel: 01905 855375. Outside office hours email: wblso@worc.ac.uk. Emails will be responded to within 1 working day

Where a serious concern is reported to WBLSO they will contact the student to request further details and acknowledge the serious concern. WBLSO will contact the Practice Facilitator/Educator who will liaise with mentor/ charge nurse. WBLSO will also contact Nursing, Nursing Associate or Midwifery Programme Lead/ team who will liaise with student, Practice Facilitator/Educator and Academic Assessor as necessary.