

Strategic Governance Board (cross phase)

Membership: Head of Institute of Education (Chair), Head of Departments (primary and secondary/FES), Head of Partnerships (primary and secondary/FES), Apprenticeship Strategic Lead (IoE), Course Leader Representatives (Primary and Secondary), Regional Training Hub Representatives (primary and secondary)*, Regional Training Hub Plus Representative, University Lead Partner (UEA) Representative, Head Teacher/CEO (2 places), student/apprentice representatives (2 places).

Occurrence: Three per year

Purpose: Ensure that the management structure facilitates the effective operation of all UW ITTE programmes

Terms of Reference:

1. To ensure that the [ITT criteria](#) is met and that any changes to the criteria are reflected in the programmes and approved through University Quality processes.
2. To ensure that the scale of the courses is set out and ensure that there is sufficient capacity to be able to meet the criteria for training in all subjects and phases offered, and across locations.
3. To monitor the courses to be run and progress towards recruitment targets.
4. To quality assure the identification of lead partners and review the responsibilities delegated to lead partners.
5. To establish the structure of the partnership and governance arrangements, including formal arrangements between any lead partners, and between placement schools and accredited ITT providers or lead partners are upheld and continue to be fit for purpose.
6. To oversee the marketing of the course offer(s) to recruit trainees in line with quality criteria C1.4
7. To confirm budgetary arrangements that set out how funds are distributed across UW, lead partners and schools, and how funding is distributed within the partnership in a way which adequately reflects the distribution of delegated responsibilities.
8. To review Ofsted course compliance including the partnership agreement/health and safety checklist.
9. To have regard for the well-being of trainees and arrangements in place to support their welfare.
10. To establish arrangements for secure and compliant data handling across the partnership.
11. To receive minutes and progress updates from the phase governance boards and Quality Assurance Enhancement to provide an annual report to the university on the business and academic health of the partnership including key performance indicators and stakeholder feedback.

* Two Regional Training Hub leads (primary and secondary) will represent the regional offer reporting back to all hubs through a feedback cycle process.

Strategic Governance Board Sub-committee (cross phase) - Quality Assurance and Enhancement Committee

Membership: Head of Institute of Education (Chair), Head of Departments (primary and secondary/FES), Head of Partnerships (primary and secondary/FES), data and Ofsted administrator, representation from Lead Partners as applicable to the agenda.

Occurrence: Six per year

Purpose: To act as a cross phase quality assurance and enhancement sub-committee for the Strategic Governance Board overseeing Ofsted inspection readiness.

Terms of Reference: Available on request.



ITT QA Handbook

Cross-phase Quality Assurance Handbook

2024-25

University of Worcester

Institute of Education

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