

**Course Scrutiny Group - Stage 2 Course Proposal Form:**

**Supplement for Collaborative Provision Courses**

**Course Proposals**

Following initial approval of Collaborative Provision Course Proposals via Course Scrutiny Group Stage 1, it must be submitted to Course Scrutiny Group (CSG) Stage 2 using this supplement **in addition to** the CSG Stage 2 Course Proposal Form **and** the [CSG Stage 2 Course Proposal Costings Form](https://www.worc.ac.uk/aqu/documents/CSG_Stage_2_Course_Proposal_Costings.xlsx)

Failure to complete all 3 forms fully will result in the proposal being returned and it will not be considered by CSG Stage 2.

Please return **all** fully completed forms to the Secretary of the Course Scrutiny Group

**The deadline for submission of any course proposal is one month prior to the date of the scheduled meeting.**

**PARTNER ORGANISATION – LEAD CONTACT**

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| **Name:** |  |

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| **Job Title:** |  |

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| **Email address:** |  |

**PARTNER ORGANISATION – COURSE/PROJECT DEVELOPMENT LEADER**

**(if different from above)**

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| **Name:** |  |

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| **Job Title:** |  |

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| **Email address:** |  |

**UNIVERSITY OF WORCESTER – LEAD CONTACT**

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| **Name and Institute:** |  |
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| **Job Title:** |  |

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| --- | --- |
| **Email address:** |  |

**DETAILS OF PROPOSED PROGRESSION OPPORTUNITIES TO UNIVERSITY PROGRAMMES**

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| 1. Include full details of UW courses, estimated take-up and rationale
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**DETAILS OF RESOURCES REQUIRED TO RUN PROGRAMME AT PARTNER ORGANISATION**

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| 1. **Staffing** (give brief details of current teaching staff in terms of qualifications/HE teaching experience/expertise, together with any planned appointments specific to the course development)
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| 1. **Project lead** (give brief details of the qualifications and experience of the person leading the development project and the time available for the project leadership)
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| 1. **Staff and professional development** (give brief details of anticipated development for staff who will teach on the programme)
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| 1. **Learning resources** (give brief details of the strategy for access to learning resources, including library/journal and other general and specialist learning resources available to support the proposed course and any planned expenditure – if appropriate provide details/business plan separately)
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| 1. **HE environment/culture** (provide a brief evaluation of the appropriateness of the HE environment for the students who will take the course)
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| 1. **Subject/discipline track record** (provide a brief statement of evidence regarding the institutional track record in this subject/vocational area, including any reference to external reviews/inspections)
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**COMMENTS FROM THE HEAD OF INSTITUTE, UNIVERSITY OF WORCESTER**

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